

MINUTES OF
REGULAR COUNCIL MEETING
FEBRUARY 2, 1993

CALL TO ORDER:

The Regular Meeting of the Galena City Council was called to order Tuesday, February 2, 1993 at 7:00 p.m. in the Council Chambers with Donald Means, Council President, presiding.

ROLL CALL:

Roll call indicated the following council members present: GABRIELSON, HAYES, MEANS, SCOTT, BURKYBILE, BYRD, ALLEN, TIPTON, STANSBERRY
ABSENT: GOURLEY

MINUTES:

The following corrections were made on the Minutes of the January 19, 1993 meeting:

Page 3-4, "GRAVEL PURCHASE", 24 loads were approved instead of 24 tons.

Page 6, "RENTAL ORDINANCE", Scott, Means and Gourley voted "Nay".

Page 8-9, "PARK HOUSE REPAIR", Burkybile asked if the council would take a cost plus bid on the repair of the roofs at the Sr. Citizens Building and City Hall, not on the Park House.

Moved by BYRD, seconded by HAYES to approve and place on file the minutes of the January 19, 1993 meeting as corrected.

AYES: GABRIELSON, HAYES, SCOTT, BURKYBILE, BYRD, ALLEN, TIPTON, STANSBERRY

NAYS: NONE

Motion declared carried.

LIBRARY BOARD:

Moved by BYRD, seconded by STANSBERRY to place on file the minutes of the meetings of the Library Board on October 22, 1992, December 5, 1992 and December 12, 1992.

AYES: GABRIELSON, HAYES, SCOTT, BURKYBILE, BYRD, ALLEN, TIPTON, STANSBERRY

NAYS: NONE

Motion declared carried.

6 YARD DUMPSTER:

Moved by BURKYBILE, seconded by STANSBERRY to purchase 1 6 yard

February 2, 1993

dumpster at a cost of \$610.
AYES: GABRIELSON, HAYES, SCOTT,
BURKYBILE, BYRD, ALLEN, TIPTON,
STANSBERRY
NAYS: NONE
Motion declared carried.

POLICE ACADEMY:

Chief Wade informed the council that he had registered Robert Turner for the Police Academy. The earliest he will be admitted is March, 1994. He requested the Council approve his attending. The only cost to the city will be his wages while attending and his transportation costs.

Moved by BURKYBILE, seconded by HAYES to approve Robert Turner attending the Police Academy for the March, 1994 session.
AYES: GABRIELSON, HAYES, SCOTT,
BURKYBILE, BYRD, ALLEN, TIPTON,
STANSBERRY
NAYS: NONE
Motion declared carried.

EMPLOYEE EVALUATIONS:

The Personnel Committee met and reviewed the employee evaluations. In doing so, they discovered a flaw in the procedure. The evaluation of department heads by their subordinates is not a satisfactory evaluation. One of the department received all "excellent" marks. The committee feels no employee is perfect. The committee requests the council to consider sending evaluation forms to residents of the city and ask that they give their thoughts on how they perceive the department heads. The committee asked no action be taken on this at this time, for the council members to consider.

Means suggested that if this form of evaluation is used, the form would include an evaluation of how the council is performing also.

1993 CDBG GRANT:

The Water Committee met on February 1. The contract for the feasibility study with Mid Kansas Engineering has been returned marked "cancelled". Approximately 58,113 feet of lines needs to be replaced and 5,570 feet of new line installed. The water tower needs cleaned and painted and some 67 fire hydrants are obsolete. The committee recommends the city apply for a CDBG grant for a water project and that Jack Murray be named as Engineer for the feasibility

February 2, 1993

study.

FEASIBILITY STUDY:

Moved by STANSBERRY, seconded by BYRD to proceed with the feasibility study with Jack Murray to do the engineering work at a cost not to exceed \$1600.

AYES: GABRIELSON, HAYES, SCOTT, BURKYBILE, BYRD, ALLEN, TIPTON, STANSBERRY

NAYS: NONE

Motion declared carried.

Means informed the council that he had received information while in Topeka on Monday, that the state has \$19,000,000 in grant funds. \$400,000 is the maximum grant allowed. Some grants require no matching funds.

VARIANCE ON TRAILER ORD:

Mayor Protem, Means, stated that Mayor Watkins suggested the request for a variance on the Mobile Home Ordinance be tabled until the next council meeting. Means also suggested this should be referred to the Planning & Zoning Commission for consideration.

SEWER PROJECT EXTENSION:

G & G Construction/Braun Excavating have requested a 120 extension on the sewer project due to inclement weather and the request by the city to delay the paving until water lines are replaced. The city has not received a change order from the Engineering firm, but there will not be another meeting prior to the final date on the contract.

Moved by BURKYBILE, seconded by STANSBERRY to grant an 120 day extension on the sewer project with the Mayor being authorized to sign the change order, pending approval of Mid Kansas Engineering and FmHA.

AYES: GABRIELSON, HAYES, SCOTT, BURKYBILE, BYRD, ALLEN, TIPTON, STANSBERRY

NAYS: NONE

Motion declared carried.

SEWER PROJECT CHANGE:

Burkybile stated that currently the sewer lines flow East to West in the Industrial Park area. If some of the lines are left from Schermerhorn Road to Stephenson Blvd, it would save 5 hookups at a cost of \$500 each and cutting part of the street. This saving would allow the replacement of a manhole near Wood Street which needs to be replaced.

February 2, 1993

Moved by BYRD, seconded by STANSBERRY to approve this Change Order.
AYES: GABRIELSON, HAYES, SCOTT, BURKYBILE, BYRD, ALLEN, TIPTON, STANSBERRY
NAYS: NONE
Motion declared carried.

FARRIS HOME OCC LIC:

Moved by STANSBERRY, seconded by BURKYBILE to allow a home occupation license to Sharon Farris for a beauty shop.
AYES: GABRIELSON, HAYES, SCOTT, BURKYBILE, BYRD, ALLEN, TIPTON, STANSBERRY
NAYS: NONE
Motion declared carried.

WATER COMMITTEE:

Stansberry, referred the council to the written report they received from the Water Committee meeting of February 1. She informed the council that the Water Conservation Plan submitted to the state by the City had not been accepted. The committee will meet again and make changes in the plan. If they cannot make the changes, they recommend an engineer be consulted.

Moved by STANSBERRY, seconded by BYRD to place the Water Report on file.
AYES: GABRIELSON, HAYES, SCOTT, BURKYBILE, BYRD, ALLEN, TIPTON, STANSBERRY, GOURLEY
NAYS: NONE
Motion declared carried.

SPECIAL COMMITTEE:

The Special Committee met concerning the licensing of contractors in the City. They are preparing a proposed ordinance for licensing and bonding and should have it for the next council meeting. The committee also discussed demolition permits. The committee elected not to require a bond for a demolition permit. They also recommend a licensing committee be formed with three council members being appointed to it by the Mayor. A written copy of this report was provided the council members.

LANDFILL:

Burkybile asked the council to approve adding a line item to the Financial Statement for landfill funds. She recommended the expenses of the landfill be paid from this with a portion of the Solid Waste Budget being used for this.

Moved by BURKYBILE, seconded by ALLEN to accept the recommendation and set

February 2, 1993

up a separate line item on the Financial Report for the landfill and the landfill expenses be paid from this.

AYES: GABRIELSON, HAYES, SCOTT,
BURKYBILE, BYRD, ALLEN, TIPTON,
STANSBERRY
NAYS: NONE
Motion declared carried.

Gabrielson asked about the closing of the landfill and suggested that money be set aside for the covering of it.

LOADER PAYMENT:

Burkybile informed the council that \$5305 was taken in at the landfill in January with \$4500 coming from Snyder Construction for demolition from the Old Holiday Inn Motel in Joplin. She requested the City make an extra payment on the track loader in the amount of \$7620 so that it might be paid off earlier.

Moved by BYRD, seconded by HAYES to make an extra payment of the track loader with the excess funds from the landfill.

AYES: GABRIELSON, HAYES, SCOTT,
BURKYBILE, BYRD, ALLEN, TIPTON,
STANSBERRY
NAYS: NONE
Motion declared carried.

DEFFENBAUGH LICENSE:

The Sanitation Committee met on the license for Deffenbaugh. They recommend they be licensed for roll offs, recycling and any other service the City of Galena cannot provide. Deffenbaugh will be notified they can obtain a license with the payment of the business license fee. No action taken by the council.

UTILITY BILLING:

The Sanitation Committee also discussed the method of billing for the base rates for water, sewer and the solid waste. These fees are charged to customers whether they use the service or not. The City Attorney and City Clerk will prepare a notice to be placed in the paper and sent with the March billings informing the residents that they will have these charges no matter who provides the service. The cost to send these notices would be approximately \$150.

SOLID WASTE RATES:

Allen recommended the City lower our rates on trash since we have accumulated an excess in the solid waste fund.

February 2, 1993

Moved by ALLEN to draft an ordinance reducing commercial and residential trash rates by 25% and if we have to have an increase in October, put an increase in at that time.
MOTION DIED FOR LACK OF SECOND.

Moved by STANSBERRY, seconded by HAYES to refer the above recommendation to the Finance Committee.
AYES: HAYES, SCOTT, BYRD, ALLEN, TIPTON, STANSBERRY,
NAYS: GABRIELSON, BURKYBILE
Motion declared carried.

PURCHASE OF TRUCKS:

The Street Committee met in regard to the equipment in the Public Works department. They requested the City Superintendent get prices on 2 pickup trucks and a new dump truck.

Superintendent Sills stated he had found only one 1989 2-10 pickup truck. It currently is at the front end shop for repairs. It is a light roll over and is on Bob Carr's lot, with the price being \$3750. He stated good used pickups are hard to find.

He had obtained two bids on new dump trucks. He requested a bid on 27,500 GVW.

1993 GMC, 23100 GVW	\$24,888
Roper Pontiac	
1993 Chevrolet, 27500 GVW	
\$26,000, Comer Chevrolet	

The Committee informed the council the department needs 2 small pickups and one large.

It was requested that Superintendent Sills obtain prices and provide to the Finance Committee.

Moved by BURKYBILE, seconded by TIPTON to refer the purchase of trucks for the Public Works departments to the Finance Committee.

COUNTY PLANNING GRANT:

Council members were provided copies of letters from Jim Dahmen of the Columbus Telephone Company requesting the City support the County Application for the Strategic Planning Grant.

The Council had approved supporting the County in their application for

February 2, 1993

the grant in 1991. However, this grant was not obtained.

Moved by STANSBERRY, seconded by BURKYBILE to approve Resolution 93-1 stating the support for the filing of an application for Funding a Community Strategic Planning Grant with the Kansas Department of Commerce.

AYES: GABRIELSON, HAYES, SCOTT, BURKYBILE, BYRD, ALLEN, TIPTON, STANSBERRY, GOURLÉY

NAYS: NONE

Motion declared carried.

POLICE DEPT VACANCIES:

Chief Wade provided a written report on his proposed budget. He informed the council he needed to fill 3 patrol positions and 3 dispatcher positions. He asked that the Personnel Committee begin interviewing for the positions.

Allen asked if he were planning to fill the positions of Assistant Chief and Sergeant.

Wade stated he was not at this time. He felt he needed to look at purchasing new vehicles instead of filling these positions.

Moved by BURKYBILE, seconded by STANSBERRY to approve the Personnel Committee to start interviewing for vacancies in the police department.

AYES: GABRIELSON, HAYES, SCOTT, BURKYBILE, BYRD, ALLEN, TIPTON, STANSBERRY

NAYS: NONE

Motion declared carried.

Stansberry asked if the Police Committee had met on filling these vacancies.

COURT REPORT:

Moved by STANSBERRY, seconded by BURKYBILE to place on file the Court Report with fines and costs collected in the amount of \$1107.25.

AYES: GABRIELSON, HAYES, SCOTT, BURKYBILE, BYRD, ALLEN, TIPTON, STANSBERRY

NAYS: NONE

Motion declared carried.

POLICE DEPT FINANCING:

Burkybile asked if the statutes had been reviewed concerning the tax money available for the police department.

Gene Barrett, City Attorney, said the

February 2, 1993

statutes states that 2 mills may be set aside for the police department. However, it is not mandatory.

SEWER PROJECT EST:

Moved by BURKYBILE, seconded by GABRIELSON to approve payment and the request of FmHA funds for Estimate #11 in the amount of \$41,375.74 pending approval of Mid Kansas Engineering and FmHA.
AYES: GABRIELSON, HAYES, SCOTT, BURKYBILE, BYRD, ALLEN, TIPTON, STANSBERRY, GOURLÉY
NAYS: NONE
Motion declared carried.

PAYROLL ORD 93-3:

Moved by BYRD, seconded by HAYES to approve Payroll Ordinance 93-3 in the amount of \$9768.72 plus \$740.85 FICA and \$130.63 KPERS.
AYES: GABRIELSON, HAYES, SCOTT, BYRD, ALLEN, TIPTON, STANSBERRY.
ABSTAIN: BURKYBILE
NAYS: NONE
Motion declared carried.

PAYROLL ORD 93-3A:

Moved by TIPTON, seconded by STANSBERRY to approve Payroll Ordinance 93-3A in the amount of \$8,522.48 plus \$651.98 FICA and \$101.74 KPERS.
AYES: GABRIELSON, HAYES, SCOTT, BYRD, ALLEN, TIPTON, STANSBERRY
ABSTAIN: BURKYBILE
NAYS: NONE
Motion declared carried.

SWIMMING POOL REPAIR:

Gabrielson provided the Council Members with an estimate on the cost of materials to repair lines for water to go through the sand filters at the swimming pool in the amount of \$3102.41. This does not include any labor or the pump which must be replaced. He stated the skimmers which were installed last summer do no good since the pump has not been replaced. The cost for the pump is approximately \$1500 to \$2000.

Superintendent Sills asked if this could be contracted out. He said he does not have the manpower to do it. He requested he be allowed to obtain an estimate from a contractor.

ADJOURNMENT:

Moved by STANSBERRY, seconded by BURKYBILE to adjourn the Regular Meeting of the Galena City Council.
AYES: GABRIELSON, HAYES, SCOTT, BURKYBILE, BYRD, ALLEN, TIPTON, STANSBERRY
NAYS: NONE

February 2, 1993

Motion declared carried.

Don Means
Don Means, Mayor Protem

ATTEST:

Jeanie Holstrom
Jeanie Holstrom, City Clerk

(SEAL)