

MINUTES OF
REGULAR MEETING
FEBRUARY 7, 1989

CALL TO ORDER:

The Regular Meeting of the City Council of the City of Galena was called to order Tuesday, February 7, 1989 at 7:00 P.M. in the Council Chambers with Thomas Y. Allen, Mayor, presiding.

ROLL CALL:

Roll Call indicated the following Council Members present: Poelma, Hayes, Little, Qualls, Stephenson, Fitzer, Tipton, Jenkins
ABSENT: King, Byrd

MINUTES:

Moved by Poelma, seconded by Tipton to approve and place on file the minutes of the January 17, 1989 meeting with the appropriations amount being corrected to \$22,433.78 due to a typing error. Motion declared carried.

Moved by Hayes, seconded by Poelma to approve and place on file the minutes of the January 31, 1989 special meeting. Motion declared carried.

ABSTAIN: Little, Qualls

PUBLIC HEARING CDBG
FOR COMMUNITY IMPROVEMENT:

Mayor Allen opened the Public Hearing for comment and recommendations on the consideration of the city applying for a Small Cities Community Development Block Grant for Community Improvement. Robert Hosack from Southeast Kansas Regional Planning Commission reviewed the projects that would be eligible.

KING ENTERED 7:06 P.M.

The public was invited to give comment on the eligible projects. Projects recommended for consideration were blacktopping streets, water lines, sewer improvement, housing rehabilitation, curb and guttering, sidewalks, and an ambulance barn.

Mr. Hosack explained that only the complete rebuilding of streets would be an eligible project. Blacktopping would be considered maintenance and was not eligible.

BYRD ENTERED 7:15 P.M.

Public Hearing closed at 7:16 P.M.

PUBLIC HEARING CDBG
FOR ECONOMIC DEVELOPMENT:

Mayor Allen opened the public hearing for comment and recommendations on the consideration of the city applying for a Small Cities Community Development Block Grant for Economic Development. Carey Jester reviewed the eligible projects for this grant program.

Wylie Burkhart from M C Enterprises stated he was interested in being considered for this grant. He is considering expanding into a new product and about 20 new jobs would be created.

Lonnie Stansberry also stated he would be interested in this project. However, he would not be ready for the 1st round with pre-application due March 15, 1989. He would be interested in applying later in the year.

Public Hearing closed at 7:25 P.M.

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Mayor Allen appointed Don Fitzer, Thelma Stephenson, and W. J. Poelma to serve on a committee to bring back recommendations for the community improvement grant on February 21st.

Mr. Burkhardt was given a pre-application to complete for review. Mr. Stansberry was invited to also complete the pre-application but decided to wait for a later round.

1988 CDBG SEWER PROJECT:

Rick Bair from Mid Kansas Engineering reported on the results of the tests his firm had run on the inflow and outflow at the by-pass. He stated that the project the city had applied for would not have sufficient funds to solve the problem. It would take approximately \$825,000 and he had been in contact with Farmers Home Administration. The city would possibly be eligible for a grant/loan with the grant portion being approximately 75%. He is to check on the possibility of the \$240,000 CDBG funds being used for the 25% loan. The city would need to apply immediately since the CDBG project must be completed in December, 1989. Mr. Bair stated the city had two options in correcting the problem, (1) installing a larger lift station and then work on the infiltration/inflow problems or (2) try to solve the infiltration/inflow problems and then still need a larger lift station. Since the CDBG funds were designated to be used on the bypass problem and the Department of Health stated this problem must be taken care of, it was the consensus of the council to install the larger lift station and then look at the infiltration/inflow problems. The smoke tests could not be done until hot dry weather.

Moved by Little, seconded by Jenkins to allow the Mayor to sign the necessary papers to apply for the grant/loan through FHA for the installation of the lift station. Motion declared carried.

CONDEMNATION 1105 WOOD:

Building Inspector reported on the condition of the property at 1105 Wood. He stated the house is a hazard due to the fact people are smoking in the house and it is unoccupied. One of the neighborhood children had fallen through the roof. Children of the heirs of the property request the house be torn down. Donald Moore is the oldest son and he lives in Kansas City. All the heirs would need to be contacted.

Moved by King, seconded by Qualls to pass Resolution 89-1 setting the condemnation hearing on the property at 1105 Wood for March 7, 1989. Motion declared carried.

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DEMOLITION OF BUILDING 3RD MAIN:

No bids had been received on the demolition of the building at 3rd & Main. City Inspector was requested to contact John Murray and any other contractors who might be interested in this project.

SCHERMERHORN PARK HOUSE:

City Inspector requested a meeting with the park committee concerning the condition of the park house. The meeting is set for Tuesday, February 15, at 5:00 P.M.

MAIN LIFT STATION:

Superintendent Sills requested he be allowed to rebuild a second pump at the Main Lift Station at a cost of \$1354.79.

Moved by Byrd, seconded by Poelma that the second pump be rebuilt at the main lift station at a cost of \$1354.79. Motion declared carried.

SUMMER POLICE UNIFORMS:

Chief Collins requested he be allowed to purchase 3 summer shirts and 1 pair summer pants for the 5 police officers at a cost of \$1080. He stated this should supply the officers with uniforms for approximately 2 years.

Moved by Qualls, seconded by King to allow the purchase of 3 summer shirts and 1 pair summer pants for 5 police officers at a cost of \$1080. Motion declared carried.

POLICE GRANTS:

Chief Collins reported the department had been approved for a grant of \$7500 for crime prevention. This is to be matching funds with the city's share to be \$7500. He stated equipment would be purchased with the city's share and advertising and other expendable items would be purchased with the grant funds. He plans to touch everyone's life in the city with crime prevention. He will report back each month on the progress. This is a one year grant, but once implemented, the city can go back year after year.

KANSAS CRIME PREVENTION SEMINAR:

Moved by Byrd, seconded by Hayes to allow Chief Collins and Officer Allen to attend a 1 day seminar at Coffeyville on Crime Prevention. Motion declared carried.

MUNICIPAL BUILDING LOCKS:

Chief Collins requested the city to lock the Northwest and Southwest doors of the Municipal Building at 10 P.M. nightly. A sign would be put on the door and an article in the paper to alert residents that the main door would remain open along with the Northeast door.

Moved by Fitzer, seconded by Hayes that the Northwest and Southwest doors of the Municipal Building be locked at 10 P.M. Motion declared carried.

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MSSC LAB:

Moved by Qualls, seconded by Jenkins to sign the contract with MSSC Lab for the period from July 1, 1989 through June 30, 1990 at a cost of \$1100. Motion declared carried.

KANSAS DEPARTMENT
TRAINING CENTER:

Moved by Byrd, seconded by Qualls to allow 2 officers to attend the Kansas Department Training Center classes on August 30, 31, and September 1 and to pay the registration fee of \$135 each plus 2 meals not included in the registration and \$40 gasoline out of VIN. Motion declared carried.

LAW ENFORCEMENT MANAGE-
MENT SEMINAR:

Moved by Little, seconded by Byrd to allow Chief Collins to attend a Management Seminar in Hutchinson on March 22nd & 23rd at a cost not to exceed \$91.75 to be paid out of VIN. Motion declared carried.

COURT REPORT:

Moved by King, seconded by Hayes to approve the Court Report with fines totaling \$1149.60. Motion declared carried.

QUALLS LEFT 8:57 P.M.

WATER METERS:

Dairy Queen requested a larger water meter. Cost for a 1 inch meter was \$100 with 2 to be purchased. Cost of 1 3/4 inch meter was \$50, with a minimum order of 6.

QUALLS RETURNED 9:02 P.M

Moved by Jenkins, seconded by Little to purchase 6 3/4 inch water meters at a cost of \$300. Motion declared carried.

NORTH MAIN STREET:

Poelma asked if anything could be done to the street on North Main. The West side needs curbing and leveled off. The street committee to take under advisement.

NEW FIRE DEPARTMENT
VEHICLE:

Poelma presented the city with the title to a 1979 Chevrolet Dr. S. W. Scorse Jr. had given the fire department to be converted to a grass truck.

Moved by Qualls, seconded by Poelma to send a letter of thanks to Dr. Scorse for this vehicle along with his previous donations. Motion declared carried.

BUNKER JACKETS:

Moved by Hayes, seconded by Jenkins to allow the purchase of a bunker jacket for the fire department at a cost of approximately \$200. Motion declared carried.

WASTEWATER SCHOOL:

Moved by Byrd, seconded by Fitzer to allow Milburn Mittag to attend Wastewater School at Kansas City Kansas on February 21, 22, 23rd paying his tuition of \$60, room, meals, and transportation and to advance him \$240 for his room, meals and transportation with him to bring back receipts for the amount spent and the balance to be returned. Motion declared carried.

CEMETERY DIRT BIDS:

Bids were opened from the following:
Howell Trucking 8½ yr load \$42.50
Mattison load \$28.00
J & J Construction load \$28.00

Tom Wade was asked to leave and contact J & J and Mattison to see what size loads their bids referred to. Item tabled until he had this information.

TAX DESIGNATION:

Moved by Fitzer, seconded by Poelma to allow the Mayor and/or Clerk to sign the Tax Designation form for Chrysler Credit Corporation on the Dodge Police Cars Lease. Motion declared carried.

CLERKS SCHOOL:

Moved by Byrd, seconded by Poelma to allow Jeanie Holstrom to attend Clerk's School on March 8, 9, 10 at Lawrence with the city paying the registration, meals, room and gasoline. Motion declared carried.

SCOUT DAY CAMP:

Moved by Qualls, seconded by Hayes to allow the scouts to use Schermerhorn Park July 26 through 28 for day camp and close both gates while camp is in session. Motion declared carried.

Item to be run in Sentinel 2 weeks prior to camp for notification that park will be closed during this period.

DRUG AWARENESS PROGRAM:

Mayor Allen asked the council if they would be interested in sponsoring a drug awareness program for the school in cooperation with the school as was done last year. The school is interested in having the program again. Chief Collins to contact the superintendent and Topeka to see if the grant funds could be used for this project and report back at the March 21st meeting.

ALCOHOL FREE PROM PARTY:

Mayor Allen stated the school was attempting to organize an alcohol free party for after prom. The organizational meeting will be Thursday, February 9. All interested persons are invited to attend. He also stated the school asked if the city would be interested in participating in the party. Chief Collins stated his department would donate \$50 toward this party.

Moved by Byrd, seconded by Fitzer to donate \$100 from the city for the alcohol free after prom party. Motion declared carried.

CEMETERY DIRT:

Tom Wade had contacted both Mattison and J & J Construction. J & J's bid is on a 6 yard load. Mattison's truck hauls 5 yards with some additional due to the sideboards.

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Moved by Poelma, seconded by Hayes to purchase 20 loads of dirt for the cemeteries from J & J Construction at \$28 per load. Motion declared carried.

CLERK'S OFFICE MODEM:

Moved by Fitzer, seconded by Tipton to purchase a new modem for the computer in the clerk's office at a cost not to exceed \$359. Motion declared carried.

COMMITTEE REPORTS:

PERSONNEL:

The personnel committee met on January 23 with the City Clerk and Assistant City Clerk for action of grievance against the assistant city clerk. The grievance was duly filed and no recommendation was noted.

The committee then discussed evaluation of city employees. The city clerk is to research forms for evaluations and records of vacation and sick leave. Sick leave policy was discussed.

Moved by Byrd, seconded by King to accept the personnel committee report and place it on file. Motion declared carried.

INDUSTRIAL:

Poelma and Tipton visited Sunset Industries in Montgomery County to look at the composting operation. The operation there was not working properly and it was the recommendation of the two council members to be sure Mr. Knisley can run the operation properly before allowing it to be installed in the city. Tipton to visit the plant again when it is operating.

OLD BUSINESS:

Moved by Poelma, seconded by Jenkins to purchase 144 water meters over the next year at a cost of \$30.20 each. Motion declared carried.

SENIOR CITIZENS BOARD:

Mayor Allen presented the following names for confirmation to the Senior Citizens Board:

Mildred Alexander
Raymond Carlisle
Vina Barnett
Bertha Reed
Walter Howrey
Gene Russell
Bertha Edwards
Edith Abbey
Mary Giddens

Moved by Qualls, seconded by Poelma to confirm the above persons to the Senior Citizen Board.

ROLL CALL VOTE:

AYES; Poelma, Little, King, Qualls, Stephenson, Fitzer, Tipton, Jenkins

NAYS: Hayes, Byrd

Motion declared carried

Mayor Allen stated he would contact the new board and set up the 1st meeting with them.

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Moved by Byrd, seconded by Stephenson that the term of office for the board be one year from today's date and minutes of their meetings be approved by the council.

ROLL CALL VOTE:

AYES: Poelma, Hayes, Byrd, Stephenson, Fitzer Tipton, Jenkins

NAYS: Little, Qualls

ABSTAIN: King

Motion declared carried.

Qualls suggested a committee be appointed to meet with the new board and they set up the terms. Mayor Allen is to meet with the board for their 1st meeting.

ROOF ON SR. CITIZENS BUILDING:

Moved by Little, seconded by Jenkins to advertise for bids on re-roofing the Senior Citizens Building. Motion declared carried.

PAYROLL ORDINANCE 89-4:

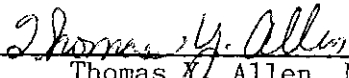
Moved by Little, seconded by Fitzer to approve Payroll Ordinance 89-4 in the amount of \$3952.47 plus \$296.81 FICA. Motion declared carried.

PAYROLL ORDINANCE 89-4A:

Moved by Jenkins, seconded by Poelma to approve Payroll Ordinance 89-4A in the amount of \$8360.38 plus \$627.88 FICA. Motion declared carried.

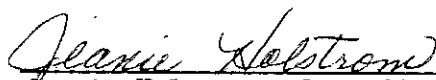
ADJOURNMENT:

Moved by Qualls, seconded by Stephenson to adjourn the Regular Meeting of the Galena City Council. Motion declared carried.



Thomas Y. Allen, Mayor

ATTEST:



Jeanie Holstrom, City Clerk

(SEAL)