

MINUTES OF  
REGULAR COUNCIL MEETING  
JUNE 20, 1989

CALL TO ORDER:

The Regular Meeting of the City Council of the City of Galena was called to order, Tuesday, June 20, 1989 at 7:00 P.M. in the Council Chambers with Thomas Y. Allen, Mayor, presiding.

::

ROLL CALL:

Roll Call indicated the following council members present: Poelma, Hayes, Little, Byrd, Moran, Fitzer, Tipton, Miller  
ABSENT: King, Qualls

MINUTES:

Moved by Poelma, seconded by Miller to approve and place on file the minutes of the Regular Council Meeting of June 6, 1989. Motion declared carried.

SR. CITIZENS BOARD:

Moved by Poelma, seconded by Tipton to approve and place on file the minutes of the Sr. Citizens Board Meeting of June 2, 1989. Motion declared carried.

NAYS: Hayes

PLANNING & ZONING:

Moved by Byrd, seconded by Hayes to approve and place on file the minutes of the Planning and Zoning Commission of June 6, 1989. Motion declared carried.

ABSTAIN: Poelma

Moved by Little, seconded by Fitzer to allow the purchase of a tape recorder for the use of the Planning & Zoning Commission at a cost not to exceed \$100. Motion declared carried.

ZONING 12TH & YALE:

City Inspector asked for clarification of the zoning of the property at 12th & Yale. The property just East and North is zoned for manufacturing. A portion of the property in question at one time was used for the office of a manufacturing company. The present owners wish to place a green house business on this property and the city inspector asked whether it would need to be rezoned.

Since the portion of this property used for the office as stated above was grandfathered in, and had not been used for a business for several years, it is necessary to rezone the property.

CONDEMNATION RESOLUTION  
89-15, 1221 WALL:

City Inspector read letter stating the conditions of the property at 1221 Wall and recommended this property be set for hearing for condemnation.

Moved by Little, seconded by Fitzer to approve Resolution 89-15 calling for a hearing date of August 15, 1989 for the condemnation of the property at 1221 Wall. Motion declared carried.

AMERICAN LEGION BUILDING:

City Inspector stated he had met with representatives of the American Legion from the State. They have called a meeting for Monday, June 26th for all local members and auxiliary to determine the future of the building at 4th & Main.

ROCK BUCKET:

Moved by Byrd, seconded by Poelma to purchase a rock bucket for the back hoe at a cost of \$650. Motion declared carried.

AAJ430

June 20, 1989

Page 2

VACATION:

Moved by Byrd, seconded by Fitzer to allow Bud Sills one week pay in lieu of vacation. Motion declared carried.

Moved by Poelma, seconded by Hayes to allow Tony Foster vacation from July 5 through July 12. Motion declared carried.

SCHERMERHORN PARK TREE:

Superintendent Sills discussed the large tree in front of the care taker's house at Schermerhorn park. The top is splintered and limbs were lost during the windstorm. He recommended the tree be removed and one replanted in the fall.

Moved by Fitzer, seconded by Poelma to remove the tree and replace it in the fall. Motion declared carried.

CRIME PREVENTION PROGRAM:

Chief Collins requested he be allowed to order \$3392 in crime prevention supplies for the grant program. The city's portion would be \$1686 with the balance being reimbursed from the grant.

Moved by Little, seconded by Miller to purchase the above items. Motion declared carried.

RADAR UNITS:

Chief Collins requested the purchase of radar units for the police department. In February, the Council had approved \$35 per month per officer for uniform cleaning. However, the new uniforms have not arrived and these funds had not been used. He requested that these funds be used through September toward a new radar unit with the balance being paid from VIN. If the unit is purchased by June 29, the city would receive two units for the price of one at a cost of \$1790.

Moved by Hayes, seconded by Little to purchase the radar units at a cost of \$1790 with \$1400 coming from the police budget and \$390 from VIN. Motion declared carried.

NAY: Fitzer

VACATION:

Moved by Byrd, seconded by Poelma to allow Jerry Hentz one week's pay in lieu of vacation. Motion declared carried.

Moved by Fitzer, seconded by Poelma to allow Janet Hendryx 1 week's emergency vacation which had been used the week of June 12th due to illness in her family. Motion declared carried.

STREET LIGHTS:

Moved by Little, seconded by Fitzer to refer the request for a street light at Henning and Empire to the street committee. Motion declared carried.

Moved by Miller, seconded by Fitzer to refer the request for a street light at 15th & Main to the Street Committee. Motion declared carried.

AAJ430



June 20, 1989  
Page 3

CEMETERIES:

Poelma complimented the Cemetery Sexton, Tom Wade on the condition of the cemeteries. He had received very favorable comments on them.

CONGREGATE MEALS:

Byrd reported that 11,128 meals had been served by the congregate meals from October, 1988 through May 31, 1989. 7,268 had been served on-site and 3,860 in home deliveries. He commented that the community room was being used for a good service.

EMPLOYEE EVALUATIONS:

The personnel committee had met with Mayor Allen, City Clerk, Police Chief and City Superintendent to review employee evaluation forms. Two forms selected by the committee were included in the packets.

Moved by Byrd, seconded by Poelma to accept the personnel committee report. Motion declared carried.

Moved by Byrd, seconded by Poelma to adopt the 2 employee evaluation forms included in the packets. Roll Call Vote: AYES: Poelma, Hayes, Little, Byrd, Moran, Fitzer, Tipton, Miller  
NAYS: None

The method of initiating the employee was discussed extensively.

Moved by Miller, seconded by Tipton to allow the departments heads until the 1st meeting in August to introduce the forms and answer any employee questions and have the 1st evaluation for each employee done by the 1st meeting in September. Motion declared carried.

Moved by Little, seconded by Byrd to evaluate new employees after 30 days, 90 days, 1 year and then annually. Motion declared carried.

SWIMMING POOL INSURANCE DEDUCTIBLE:

Mayor Allen explained that there was an accident at the city pool during the summer of 1988 and Jason Youngblood had been injured. The pool insurance paid all of the claim but the \$500 deductible. The Mayor recommended that the city share this deductible with Dennis Frazier who was manager at the time.

Moved by Moran, seconded by Poelma to allow \$250 toward the \$500 deductible on the above referenced claim. Motion declared carried.

CDBG FOR ECONOMIC DEV:

Mayor Allen announced that Economic Development Corp. of Pittsburg State had been in contact with the City and Suni White Flowers was unable to get the matching funds in place in time for the pre-application deadline so no second hearing in necessary on this grant.

AAJ430

June 20, 1989  
Page 4

- WATER BILLS: Moved by Little, seconded by Fitzer to purchase 24,000 water bills for the clerk's office at \$42.95 per 1000. Motion declared carried.
- BGEDP MEETING: Moved by Little, seconded by Poelma to allow the city clerk to attend a fund accounting meeting by BGEDP Software at a cost of \$150 plus expenses. on June 29 in Kansas City. Motion declared carried.
- JULY 5TH MEETING: Moved by Little, seconded by Fitzer to have the next regular meeting on July 5 instead of July 4th due to the holiday and to allow the hourly employees to be paid on the morning of the 5th as usual and approve the payroll at the meeting on the 5th. Motion declared carried.
- WATER REPORT: Moved by Poelma, seconded by Fitzer to approve and place the water report on file. Motion declared carried.
- 11TH & SHORT: There are still complaints concerning Pitt Bulls at 11th & Short. The animals are being moved between 1221 Wall and 11th & Short.
- 6TH & BELLEVUE: The city clerk is requested to notify the property owners to remove the dead tree from the property at 6th and Bellevue. The tree is on the property line and if the city has to remove the tree, both property owners will be billed for the service.
- OLD GALENA CEMETERY: Empire District will repair the flag pole in Old Galena Cemetery if the city will provide the materials.
- 17TH & MAIN: Complaints have been received concerning the vehicles being sold from a lot at 17th & Main.
- STANDARD BUILDING ORD:  
89-4 Moved by Little, seconded by Byrd to pass Ordinance 89-4 adopting the Standard Building Code for the City of Galena. Motion declared carried.
- APPROPRIATIONS ORDINANCE  
89-6: Moved by Poelma, seconded by Miller to approve Appropriations Ordinance 89-6 in the amount of \$40, 199.61. Motion declared carried.
- PAYROLL ORDINANCE 89-14: Moved by Miller, seconded by Fitzer to approve Payroll Ordinance 89-14 in teh amount of \$9248.63 plus \$695.33 FICA. Motion declared carried.
- PAYROLL ORDINANCE 89-14A: Moved by Poelma, seconded by Fitzer to approve Payroll Ordinance 89-14A in the amount of \$8709.30 plus \$654.07 FICA. Motion declared carried.
- CDBG FOR AMBULANCE BARN: Mayor Allen reported that the city's application for the CDBG for the Ambulance Barn had not been approved. The only application approved in Chero-kee County was for the Galena Rural Water District applied for by the County Commissioners.

AAJ430

CITY HALL LAWN:


Discussion was held on the purchase of dirt for the parkway in front of City Hall and the replanting of grass in this area in the fall. It was recommended that bids be obtained on dirt or the City Superintendent to obtain loads of dirt as it is available.

ADJOURNMENT:

Moved by Byrd, seconded by Poelma to adjourn the Regular Meeting of the Galena City Council. Motion declared carried.

  
\_\_\_\_\_  
Thomas Y. Allen, Mayor

ATTEST

  
\_\_\_\_\_  
Jeanie Holstrom, City Clerk

(SEAL)