

MINUTES OF
GALENA CITY COUNCIL
REGULAR MEETING, JULY 21, 1987

CALL TO ORDER:

The Regular Meeting of the City Council of the City of Galena was called to order Tuesday, July 21, 1987 at 7:00P.M. in the Council Chambers with Mayor Thomas Y. Allen presiding.

ROLL CALL:

Roll Call indicated the following councilmembers present: Anderson, Watkins, Hayes, Stephenson, Murray, Fitzner and Byrd. Councilmen King and Poelma entered at 7:05 P.M. Absent: Wilson

MINUTES:

Moved by Watkins, seconded by Anderson, to approve and place on file the minutes of the Regular Meeting of July 7, 1987. Motion declared carried. Abstained: Hayes

Moved by Anderson, seconded by Murray, to approve and place on file the minutes of the Special Meeting of July 10, 1987. Motion declared carried. Abstained: Hayes

PLANNING & ZONING:

Moved by King, seconded by Watkins to approve and place on file the Minutes of the Planning and Zoning Committee Regular meeting of July 7, 1987. Motion declared carried.

1988 PROPOSED BUDGET:

Matt Mense, CPA reported on the 1988 Proposed Budget. Pauline Murray, reported that the finance committee recommended that the mill levy remain at 34.8.

Moved by Hayes, seconded by Fitzner that the mill levy be set at 34.8 for the 1988 budget. Motion declared carried.

Matt Mense reported that the funds in the Revenue Sharing account should be included in the 1988 budget, if they are not all obligated at the end of 1987. Otherwise, any funds not obligated will have to be returned.

Moved by Anderson, seconded by Watkins that this change be made on the 1988 Proposed Budget to be published on July 29, 1987 with the hearing date to be August 10, 1987. Motion declared carried.

Matt Mense proposed that he would do a 1988 audit and prepare the 1989 budget at a cost not to exceed \$2995 for the audit and \$500 for the budget preparation.

Moved by Watkins, seconded by Anderson that the Mense proposal for the audit and budget be accepted. Motion declared carried.

VACATION:

Moved by Hayes, seconded by Watkins that Tony Foster be given 1 week pay in lieu of vacation. Motion declared carried.

ROAD OIL:

Bud Sills reported on prices of road oil and requested that he be allowed to purchase one load. Low bid was .5526 per gallon from Midwest Asphalt.

Moved by Anderson, seconded by Poelma that the low bid be accepted and one load be purchased. Motion declared carried.

PURCHASE OF IMPACE WRENCH:

Moved by King, seconded by Watkins that Bud Sills be allowed to purchase an impact wrench from Snap On Tools at a cost of \$169.95. Motion declared carried.

BASE ROCK:

Moved by Watkins, seconded by Poelma that the City purchase 200 ton of base rock for 23rd Street.

Moved by Watkins, seconded by Poelma that this Motion be amended to 250 tons to include Schimmerhorn Road. Motion declared carried.

OUT OF STATE CAR TAGS:

Anderson reported that there were a number of residents driving vehicles with out of state tags. Garry Abram reported that the vehicles his department had stopped and checked were registered to a resident of another state and on loan to this individual. No action was taken on this.

DEMOLITION LANDFILL:

Moved by King, seconded by Watkins that the City allow Lots 118, 119, 120, Block 8, Original Plat be used as a demolition landfill with the restriction that any material being placed in the landfill be inspected by the City Superintendent before it is put in. Motion declared carried.

ORDINANCE 87-3
FLOOD HAZARD:

Moved by Anderson, seconded by Poelma that Ordinance 87-3 be approved. Motion declared carried.

CERTIFICATES OF DEPOSIT:

A discussion on the rate of interest on certificates of deposit at the Citizens State Bank resulted in the Council directing the City Clerk to transfer these certificates to a passbook savings account if the savings account paid a higher interest than the 30 day certificates.

VACATION:

Moved by Watkins, seconded by Poelma that Mike Wendt be given a week's vacation beginning July 27, 1987. Motion declared carried.

TEMPORARY CITY CLERK:

Councilman Byrd reported on the interviews for Temporary City Clerk stating that four additional candidates had been interviewed earlier in the day. The four candidates are Bowman, Carlton, Richards, and Huffman. Byrd stated that the following candidates were previously interviewed: Bailey, Shelton, McWilliams, Henderson, Hasenplaugh, Hilderbrant, Holstrom and Lutz. Little and Hilburn were each called twice for an interview and each time failed to show up for their interviews. The personnel committee recommended that Jeanie Holstrom be hired to fill this position.

Moved by Anderson, seconded by Poelma that Jeanie Holstrom be hired for the position of Temporary City Clerk. Motion declared carried.

RESOLUTION 87-9
SIGNATURES ON BANK ACCOUNT:

Moved by Byrd, seconded by King that Resolution 87-9, signifying that the signatures of Thomas Y. Allen, Mayor, Jeanie Holstrom, City Clerk, and Norman DeGraff, Treasurer be honored on all pertinent financial documents relating to the City of Galena, Kansas. Motion declared carried.

ABRAM PROPERTY ON WEST 7TH:

Moved by Watkins, seconded by Stephenson that Garry Abram be granted a 30 day extension for completion of the structure on West 7th St. Motion declared carried.

VACATIONS:

Moved by Watkins, seconded by Stephenson that Alan Wade be granted a vacation from July 29 to August . Motion declared carried.

Moved by Watkins, seconded by Byrd that Paul Duncan be granted a vacation from August 22 to August 26. Motion declared carried.

Moved by Watkins, seconded by Byrd that Melissa LaTurner be granted a vacation from August 3 to August 14. Motion declared carried.

Moved by Watkins, seconded by Hayes that Garry Abram be granted 2 days vacation when he has coverage, at his discretion. Motion declared carried.

Moved by Watkins, seconded by Poelma that Robert Helvey be granted 2 weeks vacation with Gordon Smith filling in as Stock Marshall. Motion declared carried.

KIM MARTIN RESIGNATION:

Moved by King, seconded by Anderson that the resignation of Kim Martin as relief dispatcher and school crossing guard be accepted since she is moving to Ottawa, Kansas. Motion declared carried.

Moved by King, seconded by Poelma that the city advertise to fill the two school crossing guard positions with the applications to be received by the first council meeting in August. Motion declared carried.

It was recommended that we contact Gene Russell, school superintendent, to see if they would like to review the applications prior to hiring of the crossing guards.

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Garry Abram requested that the city order two stop sign paddles for the school crossing guards. No motion necessary since the cost is less than \$100.00.

COMMITTEE REPORTS:

Murray reported that the Finance Committee met with Mayor Allen and CPA Matt Mense attended. She stated that the 13 items recommended to be changed in the City Clerk's office had been discussed and all had been initiated with the exception of item 9 which is being prepared and item 10 which needs to be brought up with the police department since this is under their department.

Byrd of the personnel committee reported that Matt Mense, CPA had given his a proposal for a procedure manual for the City Clerk's Office. He requested that a copy be made for each council member and put in the packet for the August 4th meeting.

UTILITY COLLECTION:

Moved by Watkins, seconded by Stephenson that we contact Kansas State Telephone and Kansas Power and Light Companies and give them 60 days notice that we will no longer collect these utilities for them. Motion declared carried.

It was decided that we would meet with the utility companies to determine if we could assist them in locating an office in Galena.

King proposed that we contact the county commissioners concerning the asphaltting of Schermerhorn Road. It was reported that the commissioners could not do anything until next year.

Moved by King, seconded by Fitzer that the City expedite the projects in the Industrial Park and 23rd to complete as soon as possible and pay for this from the Revenue Sharing Fund. Motion declared carried.

King reported on the striping of Main Street. After discussion, it was tabled until the street committee gets estimate of seal for the next meeting.

Poelma requested information concerning the grading of alleys on Barnes Street. This was referred to the street committee.

Tom Allen reported that the police cars did not sell at the auction.

Moved by King that we sell cars through the auction. Motion died for lack of a second.

Moved by Watkins, seconded by Murray that the vehicles be advertised in the Big Nickel and Globe and sold through sealed bids. Motion declared carried.

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JONES TRAILER PARK:

A discussion was held as to whether Jones Trailer Park is in the city limits. It was decided that a copy of the ordinance should be taken to Columbus to determine what area is in the city limits. Report back at next meeting.

PAYROLL:

Moved by Watkins, seconded by Poelma to approve payroll #87-16 in the amount of \$8,886.48 and \$635.38 for the City's share of FICA. Motion declared carried.

Moved by Watkins, seconded by Anderson to approve payroll #87-16A in the amount of \$9,529.19 and \$681.34 for the City's share of FICA. Motion declared carried.

APPROPRIATIONS:

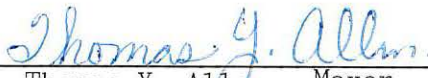
Moved by Anderson, seconded by Watkins to approve appropriations #87-16 in the amount of \$78,016.05 and \$611.70 for sales tax to be paid out of water department. Motion declared carried.

CITY BOOKS:

Council discussed the matter of city books and records that were still being held at the county courthouse. Council advised Gene Barrett to send a letter requesting specific items to the County Attorney and County Sheriff.

ADJOURNMENT:

Moved by King, seconded by Byrd to adjourn the Regular Meeting of the City Council. Motion declared carried



Thomas Y. Allen Mayor

ATTEST:



Jeanie Holstrom, City Clerk

(Seal)