

MINUTES OF
CITY COMMISSIONERS
MEETING
DECEMBER 15, 2003

CALL TO ORDER:

The meeting of the Galena City Commission was called to order on **Monday, December 15, 2003, at 6:00 p.m.** in the commission chambers with Mayor Lynne Hardman presiding.

ROLL CALL:

Roll call indicated the following commissioners
present: HARDMAN; DONALDSON;
SHOEMAKER; DAVIES; OGLESBY

MINUTES:

Moved by Davies, seconded by Donaldson to approve and place on file the minutes of the Planning and Zoning meeting November 24, 2003. Motion declared carried

AYES: Donaldson, Shoemaker, Davies, Oglesby
NAYS: None

LEGISLATION SESSION
JIM BARONE/DOUG GATEWOOD:

Mayor Lynne Hardman announced that the Galena Chamber of Commerce and the Galena Sentinel Times is having a Pre-legislative Listening session with Senator Jim Barone and Representative Doug Gatewood on December 18th in the Community Room from 4:30 to 5:30 p.m. Everyone is invited to attend.

PROCLAMATION DAY FOR
DR. BAZZANO:

Representative from Emerald Pointe Health and Rehabilitation Center asked the commission to recognize December 17th as Dr. Bazzano Day for all he has done. She stated the center was having cookies and punch at the center in honor of Dr. Bazzano.

Moved by Oglesby, seconded by Shoemaker to recognize December 17th as Dr. Bazzano Day by proclamation. **Motion declared carried.**

AYES: Donaldson, Shoemaker, Davies, Oglesby
NAYS: None

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BUDGET HEARING:

Budget amendment – Water Fund \$327,730.00 to \$471,128.00. Employee Benefits Fund - \$93,619.00 to \$115,128.00.

Moved by Oglesby, seconded by Shoemaker to approve the budget amendment for 2003. **Motion declared carried.**

AYES: Donaldson, Shoemaker, Davies, Oglesby

NAYS: None

CHRISTMAS GIFT CERTIFICATES:

Moved by Davies, seconded by Shoemaker to give a \$25.00 gift certificate from Dale's Iga to each employee. **Motion declared carried.**

AYES: Donaldson, Shoemaker, Davies, Oglesby

NAYS: None

**CEREAL MALT BEVERAGE
LICENSE:**

Moved by Shoemaker, seconded by Davies to approve 2004 cereal malt beverage license to Casey's, Jack's Self Serv, Green Parrot, Joseph's Quik Shop, and Dale's Iga. **Motion declared carried.**

AYES: Donaldson, Shoemaker, Davies, Oglesby

NAYS: None

DRUG TESTING:

City manager, Jamie Bell stated information from three (3) companies for drug testing for city employees was in their packets. He asked the commission to evaluate this and would take action on the matter when ready.

Moved by Shoemaker, seconded by Davies to table until after the first of the year. **Motion declared carried.**

AYES: Donaldson, Shoemaker, Davies, Oglesby

NAYS: None

ENHANCEMENT PROJECT:

Chief Webb stated the officers would like to put a mural on a wall in the police dept. All volunteer, with no expense to the city.

Moved by Davies, seconded by Donaldson to approve a mural to be put on a wall of the police dept. **Motion declared carried.**

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AYES: Donaldson, Shoemaker, Davies, Oglesby

NAYS: None

RADIO FOR TRASH TRUCK:

Moved by Oglesby, seconded by Davies to approve putting a radio including installation charges in the trash truck, with the funds to be taken out of solid waste. **Motion declared carried.**

AYES: Donaldson, Shoemaker, Davies, Oglesby

NAYS: None

EMPLOYEE HANDBOOK:

City Manager, Jamie Bell stated he had updated the handbook using the handbook recommended by the League of Kansas Municipalities. He stated this is one particular issue he needs to get resolved so he can hold an employee meeting, so all employees understand the expectations that the city has of them.

Commissioner Shoemaker stated he would like to table this until after the holidays.

Commissioner Davies said he would like to see some citizens on the committee to go over it with the commissioners, since this was their town. City Manager, Jamie Bell said he had no problem with this, but lets get it done, this has been drawn out for so long. I do not understand why it takes so long to get it accomplished; I have been working on it since I first got here.

Commissioner Davies stated they had only received the handbook last week.

Moved by Davies, seconded by Shoemaker to put four (4) or five (5) people to work with the commission on the handbook. **Motion declared carried.**

AYES: Donaldson, Shoemaker, Davies, Oglesby

NAYS: None

Paul Nolan, Bob Shryock, George Jackson, Bill

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Shoemaker was asked to put in their input on the handbook along with the commission.

PA SYSTEM:

City Manager, Jamie Bell stated he had estimates from Williams Music and Ernie William Music. Both estimates were around \$1300.00.

CITIZENS COMMITTEE:

Walter Bradshaw spoke to the commission on guardrails on main street at the city park with discussion rather or not the state would help with funds, also discussed was sidewalks on main street before paving the street. He also thanked Deb Webb for being acting Police Chief.

SUBWAY:

City Manager, Jamie Bell stated Subway was looking at coming to town and he was looking at proposed sites.

APPR# 03-12:

Moved by Oglesby, seconded by Shoemaker to approve Appropriation Ordinance 03-12 in the amount of \$111,942.27. **Motion declared carried**

AYES: Donaldson, Shoemaker, Davies, Oglesby
NAYS: None

CITY MANAGER EVALUATION:

Commissioner Davies stated it was time for a three (3) month evaluation for the city manager and a date needed to be set.

Moved by Davies, seconded by Shoemaker to schedule a special meeting, Monday, December 22, at 4:30 p.m. for personnel evaluation. **Motion declared carried.**

AYES: Donaldson, Shoemaker, Davies, Oglesby
NAYS: None

HIRING/SPENDING FREEZE:

Moved by Davies, seconded by Shoemaker to continue with the hiring freeze except for the positions of Code Enforcement Officer, Police Chief, and City Attorney, with a spending freeze continuing into next year, to know were we stand on finances. **Motion declared carried.**

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AYES: Donaldson, Shoemaker, Davies, Oglesby
NAYS: None

EXECUTIVE SESSION:

Moved by Donaldson, seconded by Shoemaker to go into executive session for 15 minutes for Personnel issues with the city manager and city attorney to remain. **Motion declared carried.**

AYES: Donaldson, Shoemaker, Davies, Oglesby
NAYS: None

ENTERED INTO EXECUTIVE SESSION AT 6:45 P.M. AND RETURNED AT 7:05 P.M.

CALL TO ORDER:

The regular meeting of the Galena City Commission was called to order after executive session at 7:05 p.m. in the commission chambers with Mayor Lynne Hardman presiding

ROLL CALL:

Roll call indicated the following commissioners
present: HARDMAN; DONALDSON;
SHOEMAKER; DAVIES; OGLESBY

AYES: Donaldson, Shoemaker, Davies, Oglesby
NAYS: None

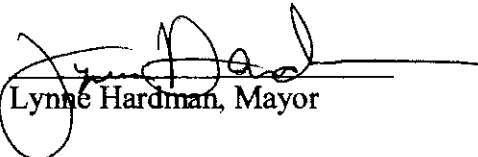
WORK SESSION:

Commissioner Oglesby stated they needed to have a work session so they could set some quarterly goals and some annual goals and the city needed a five year plan, which has not been done yet.

ADJOURNMENT:

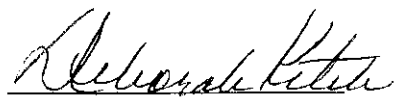
Moved by Shoemaker, seconded by Oglesby to adjourn the regular meeting. **Motion declared carried.**

AYES: Donaldson, Shoemaker, Davies, Oglesby
NAYS: None


Lynne Hardman, Mayor

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ATTEST:


Deborah Kitch, City Clerk

(SEAL)