

MINUTES OF
REGULAR COUNCIL MEETING
DECEMBER 17, 1991

CALL TO ORDER:

The Regular Meeting of the Galena City Council was called to order Tuesday, December 17, 1991 at 7:00 p.m. in the Council Chambers with Roy Watkins, Mayor, presiding.

ROLL CALL:

Roll call indicated the following council members present: HAYES, WILLIAMS, KING, TIPTON, STANSBERRY, GOURLEY
ABSENT: ANDERSON, BURKYBILE, BYRD

MINUTES:

Moved by WILLIAMS, seconded by HAYES to approved and place on file the minutes of the Regular Meeting of December 3, 1991.
AYES: HAYES, WILLIAMS, TIPTON, STANSBERRY, GOURLEY
ABSTAIN: KING
NAYS: NONE
Motion declared carried.

BURKYBILE ENTERED 7:03 P.M.

REVOLVING LOAN FUND:

Joe Turney of Wonder Wicker met with the council concerning his application for \$25,000 loan from the Wadler Revolving Loan funds. Council members were given a letter from Jim Ray, Chairman of the Revolving Loan Committee. The committee recommends approval with the city loan subject to Wonder Wicker being approved for a Southeast Kansas Regional Planning Commission Loan and bank loan. They recommend the loan be granted for a period of 5 years, with interest only payments for the first 3 months, allowing a period of time between manufacturing and sales to start. They recommend the interest rate of the loan be in line with the loan from Southeast Kansas Regional

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Planning Commission.

Mr Turney had samples of the wicker furniture and other items being made by the company. He stated he has invested \$20000 of his money into the business to obtain the franchise, molds and materials.

According to the letter from Mr Ray, the company will add a minimum of 5 and possibly more jobs of a semi-skilled type in the Galena Area.

Moved by STANSBERRY, seconded by BURKYBILE to approve the loan subject to the recommendations of the committee.

AYES: HAYES, WILLIAMS, KING, BURKYBILE, TIPTON, STANSBERRY, GOURLEY

NAYS: NONE

Motion declared carried.

SR CITIZENS ROOF:

Raymond Carlisle met with the council concerning the repair of the roof on the Sr Citizens Building. He stated it had been mopped several times and still leaks. It has leaked since the building was completed. He stated one of the persons who looked at the building to bid on the repairs recommended the joints be taken loose, a wider joint installed and then remopped. He stated the corrugated roof was not lapped enough. The Sr Citizens would be willing to share a part of the cost if the city makes the necessary repairs and lets them know the amount they would need.

POLICE CAR ACCIDENT:

Moved by HAYES, seconded by GOURLEY to go into executive session for 20 minutes to discuss personnel.

AYES: HAYES, WILLIAMS, KING, BURKYBILE, TIPTON, STANSBERRY, GOURLEY

NAYS: NONE

Motion declared carried.

BYRD ENTERED AT 7:17 P.M.

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ENTERED EXECUTIVE SESSION AT 7:17 P.M.

RETURNED FROM EXECUTIVE SESSION AT 7:39 P.M.

ROLL CALL:

Roll call after executive session indicated the following council members present:
HAYES, WILLIAMS, KING, BURKYBILE, BYRD, TIPTON, STANSBERRY, GOURLEY
ABSENT: ANDERSON

POLICE CAR ACCIDENT:

Moved by GOURLEY, seconded by BURKYBILE to authorize Chief Collins to carry out any disciplinary action he deems appropriate in connection with the police car accident.
AYES: HAYES, WILLIAMS, KING, BURKYBILE, BYRD, TIPTON, STANSBERRY, GOURLEY
NAYS: NONE
Motion declared carried.

TIRE FOR DODGE:

Chief Collins requested he be allowed to purchase tires for the Dodge Ram since it is being used as a second vehicle. This was tabled until the 1st meeting in January.

RURAL WATER TRUCKS:

Chief Collins stated the Rural Water District Contractors are working south of the Galena and North of Galena. They are using 21st Street and streets in Empire to get to their destination. He wanted the council aware in case they received calls concerning these trucks.

OUTSIDE HYDRANT:

Chief Collins stated at a previous meeting the council approved the cost of installing an outside hydrant on the north side of city hall. The cost approved was \$85.50. He stated hot water was also installed at an additional cost of \$121.41. He asked approval to pay this bill out of VIN funds when they are available.

Moved by HAYES, seconded by WILLIAMS to allow this bill to be paid from VIN funds.

AYES: HAYES, WILLIAMS, KING,

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BURKYBILE, BYRD, TIPTON, STANSBERRY,
GOURLEY

NAYS: NONE

Motion declared carried.

POLICE CAR:

Chief Collins stated the police car which was wrecked earlier this month had 107,000 miles on it. It has lasted nearly three years and generated nearly \$60,000 in revenue for the city along with the other vehicle.

EQUIPMENT MAINTENANCE:

Tipton recommended the city initiate a program of keeping maintenance records on all vehicles and equipment. Sample forms were included in the council packets. Cost to have the forms printed in duplicate form is \$78 per 1000. The council discussed making copies of the sample form for use at the present time.

Moved by TIPTON, seconded by BURKYBILE to initiate a program of keeping maintenance records on all equipment and vehicles using the sample form included in the packet.

AYES: HAYES, WILLIAMS, KING,
BURKYBILE, BYRD, TIPTON, STANSBERRY,
GOURLEY

NAYS: NONE

Motion declared carried.

CEREAL MALT BEVERAGE LIC: Moved by BYRD, seconded by TIPTON to approve 1992 Cereal Malt Beverage Licenses for the following businesses:

Joseph's Quik Shop #3
Walton Service Station
Casey's General Store
Dale's IGA Thriftway
Green Parrot
Jack's Self Serve

AYES: HAYES, WILLIAMS, BURKYBILE,
BYRD, TIPTON, STANSBERRY, GOURLEY

ABSTAIN: KING

NAYS: NONE

Motion declared carried.

NOVEMBER VACATION REPORT: Moved by KING, seconded by BYRD to approve the November Vacation Report

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at follows:

Charles Sweet, 26, 27, 28
Jerry Hentz, 2 days
Mark Lee, 3 days
Rex Gandy, 8 and 12 thru 15
Tony Foster, 4 thru 8

AYES: HAYES, WILLIAMS, KING,
BURKYBILE, BYRD, TIPTON, STANSBERRY,
GOURLEY

NAYS: NONE

Motion declared carried.

SPECIAL MEETING:

Mayor Watkins stated the special council meeting to approve payroll due to the 5th Tuesday of the month will fall on New Year's Eve. He suggested the meeting be approved for Friday, December 27.

Moved by WILLIAMS, seconded by KING to set the special council meeting for December 27, 1991.

AYES: WILLIAMS, KING, BURKYBILE,
BYRD, TIPTON, STANSBERRY, GOURLEY

ABSTAIN: HAYES

NAYS: NONE

Motion declared carried.

FINANCE COMMITTEE REPORT:

The finance committee met concerning the employee raises for 1992. Williams stated the committee does not feel there are funds to implement a raise at this time, but they will meet and make a recommendation when funds are available.

They also received a request to change the hourly payroll to weekly but do not recommend this procedure due to the extra paperwork.

PERSONNEL COMMITTEE:

CDL LICENSES:

The Personnel Committee met with City Superintendent Sills concerning CDL licenses for his employees. The committee recommends the employees be given until March to take the CDL test. This will allow them extra time to prepare for the test. They are not required to have the license until April 15. Gordon Smith currently has a class B license.

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The committee recommends he be allowed to take the test first since he is only required to take the written portion. Superintendent Sills has a Class A license. The committee suggests that Tony Foster, Phil Burkybile and Doug Pittman be allowed to drive the trash truck inside the city but that Gordon do any necessary driving outside the city limits.

Burkybile asked Gourley if she had personally talked to each of the individual men and told them the exact time they had to take the test.

Gourley stated she did not talk to them but Bud was to tell them.

Sills stated he had informed them.

Burkybile stated she did not think the men realized they had a deadline on when they had to take the test.

Superintendent Sills recommends the men take the test in the 10 wheel dump truck. This will allow the trash truck to remain in the city the day of the tests to be run on the route.

Burkybile stated they were supposed to take the test in the truck they drive. Sills stated they can take it in a truck of the same size. She asked about the 10 wheeler being a standard shift.

The committee discussed the city paying for the license. Gourley stated they recommend the city pay \$31 toward the license and \$12.50 toward the \$25 physical.

Burkybile stated the council has already approved paying the cost of the tests.

Moved by BYRD, seconded by BURKYBILE to allow until the last of March for the 4 employees to take the CDL test

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and to allow Superintendent Sills to teach them to drive the 10 wheel dump truck to be used for the test.
AYES: HAYES, WILLIAMS, KING, BURKYBILE, BYRD, TIPTON, STANSBERRY, GOURLEY

NAYS: NONE

Motion declared carried.

Burkybile stated all employees in Superintendent Sill's department should have the CDL in case they would be needed to drive one of the large trucks. New employees in this department should be required to have the CDL license.

COMP TIME:

The Personnel Committee discussed comp time at their meeting. The city clerk provided them with some material concerning comp time. They will meet again in early January to discuss this again and make a forward to the finance committee.

LANDFILL:

The Sanitation Committee met with Mr Beechner and TRT concerning the operation of the city's demolition landfill. Each council member was given a copy of a proposed agreement for TRT and Beechner. The city attorney would need to draw up the contract once the council approves the items in the agreement and who they want to operate the landfill. Burkybile stated the committee felt they could not make a recommendation since this is a very important decision. She stated the city's options are:

Contract with TRT to manage the landfill.

Contract with Beechner to manage landfill

Continue with the city managing the landfill

Moved by BYRD, seconded by HAYES to table the operation of the demolition landfill until the January 7 meeting to allow council members time to review the proposed agreements.

AYES: HAYES, WILLIAMS, KING,

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BURKYBILE, BYRD, TIPTON, STANSBERRY,
GOURLEY

NAYS: NONE

Motion declared carried.

Burkybile asked the city clerk to notify Beechner and TRT of the meeting in January.

WHITCHURCH ALLEY:

Byrd was contacted concerning the speed people were driving in the alley at Fred Whitchurch's garage. The alley is not posted and asked whether it should be posted. This was referred to the police department.

BIDDLE COMP TIME:

Tipton referred to the December 3 council meeting when it was stated that the park caretaker has comp time accumulated from his summer schedule. Tipton stated that if he is not under the supervision of the city superintendent, he is a department head and they are not subject to comp time.

Gourley stated Ben was not aware of this at the last meeting but is aware of it now.

CITY VEHICLES:

Gourley stated a city employee was seen using a city vehicle on city time to conduct personal business. She stated this is not only a bad practice but it is against state statutes to use a city vehicle for personnel business. It was recommended it be posted that city vehicles will not be used for private business.

APPROPRIATION 91-12:

Moved by BYRD, seconded by HAYES to approve Appropriations Ordinance 91-12 in the amount of \$36,068.18.

AYES: HAYES, WILLIAMS, KING,
BURKYBILE, BYRD, TIPTON, STANSBERRY,
GOURLEY

NAYS: NONE

Motion declared carried.

PAYROLL ORD 91-29:

Moved by BYRD, seconded by GOURLEY to approve Payroll Ordinance 91-29 in the amount of \$8862.08 plus

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\$677.95 FICA and \$188.98 KPERS.
AYES: HAYES, WILLIAMS, KING,
BURKYBILE, BYRD, TIPTON, STANSBERRY,
GOURLEY
NAYS: NONE
Motion declared carried.

PAYROLL ORD 91-29A:

Moved by BYRD, seconded by
STANSBERRY to approve Payroll
Ordinance 91-29A in the amount of
\$12,178.99 plus \$931.65 FICA and
\$248.01 KPERS.
AYES: HAYES, WILLIAMS, KING,
BURKYBILE, BYRD, TIPTON, STANSBERRY,
GOURLEY
NAYS: NONE
Motion declared carried.

ADJOURNMENT:

Moved by BYRD, seconded by GOURLEY
to adjourn the Regular Meeting of
the Galena City Council
AYES: HAYES, WILLIAMS, KING,
BURKYBILE, BYRD, TIPTON, STANSBERRY,
GOURLEY
NAYS: NONE
Motion declared carried.



Roy Watkins, Mayor

ATTEST:



Jeanie Holstrom, City Clerk

(SEAL)