



City of Galena
211 W 7th St.
Galena Kansas 66739



MINUTES

CITY

REGULAR CITY COUNCIL MEETING-03/17/2025

Event Date/Time Mar 17, 2025 6:00 PM Location City Council Chamber 211 W 7th ST, Galena, KS 66739

CALL TO ORDER

Agenda Item

CALL TO ORDER

Minutes

The regular city council meeting was called to order on Monday, March 17, 2025 at 6:00 pm with Mayor Ashley Groves presiding.

Agenda Item

ROLL CALL/PLEDGE OF ALLEGIANCE

Minutes

Roll call indicated the following council members present: Mr. Oglesby, Ms. Reynolds, Mr. Harding, Mr. LaTurner, Ms. Jackson. Absent: Mr. Tracy, Ms. Jordan

MINUTES

Agenda Item

MEETING MINUTES 3/3/2025; FIRE DEPARTMENT MEETING MINUTES 03/13/2025

[regularcitycouncilmeeting03_03_20251.pdf](#)

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[mar132025-fireddept.meetingminutes.pdf](#)

Minutes

Moved by Mr. LaTurner; seconded by Ms. Jackson to approve and place on file the REGULAR MEETING MINUTES 3/3/2025 and the FIRE DEPARTMENT MEETING MINUTES 03/13/2025.

Ayes: Mr. Oglesby, Ms. Reynolds, Mr. Harding, Mr. LaTurner, Ms. Jackson

Nays:

Absent: Mr. Tracy, Ms. Jordan

Motion Carries

APPROPRIATIONS

Agenda Item

AP25-03B: \$74,329.06

[claimssummaryreport20250314161634.pdf](#)

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[claimreport20250314161639.pdf](#)

Minutes

Moved by Mr. LaTurner; seconded by Mr. Oglesby to approve and pay AP25-03b in the amount of \$74,329.06.

Ayes: Mr. Oglesby, Ms. Reynolds, Mr. Harding, Mr. LaTurner, Ms. Jackson



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Nays:

Absent: Mr. Tracy, Ms. Jordan

Motion Carries

MAYOR

Agenda Item

CEMETERY SEALED BID OPENING

[cemeterybids2025.pdf](#)

Minutes

Moved by Ms. Jackson; seconded by Mr. LaTurner to approve Prime Scene Management bid in the amount of \$46,000 for Oak Hill, \$23,500 for Old Galena, and \$20,500 for Hill Crest Cemeteries for a total of \$90,000. Other bid totals were 3 C's \$125,000, Green Acre \$123760.00 for up to 16 mowings each, and Property Help \$79236.00.

Ayes: Mr. Oglesby, Ms. Reynolds, Mr. Harding, Mr. LaTurner, Ms. Jackson

Nays:

Absent: Mr. Tracy, Ms. Jordan

Motion Carries

CITY ATTORNEY

Agenda Item

CITY PARK RESOLUTION

[resolution-schwartz.docx.pdf](#)

Minutes

Moved by Mr. Oglesby; seconded by Ms. Jackson to approve Resolution 25-03, A RESOLUTION SEEKING TO NAME THE GALENA CITY PARK LOCATED AT 210

WEST 13TH STREET, GALENA, KANSAS 'THE SCHWARTZ PARK'.

Ayes: Mr. Oglesby, Ms. Reynolds, Mr. Harding, Mr. LaTurner, Ms. Jackson

Nays:

Absent: Mr. Tracy, Ms. Jordan

Motion Carries

CODE ENFORCEMENT

FINANCE COMMITTEE MEETING UPDATE

Agenda Item

CERTIFICATE OF DEPOSITS

Minutes

Moved by Ms. Reynolds; seconded by Mr. LaTurner to approve opening a Money Market account at Community Bank and Trust to earn 1.36% interest. Each month, funds will be transferred from the general checking account, ensuring a minimum balance of \$500,000. The City Clerk will have the authority to transfer

funds as necessary. The authorized signers for this account will be Mayor Ashley Groves, City Clerk Tracy Roberts, President of Council Robert LaTurner, and Treasurer Jeri Roberts.

Ayes: Mr. Oglesby, Ms. Reynolds, Mr. Harding, Mr. LaTurner, Ms. Jackson



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Nays:

Absent: Mr. Tracy, Ms. Jordan

Motion Carries

Moved by Ms. Reynolds; seconded by Ms Jackson to approve the withdrawal and acceptance of all penalties for the four Certificates of Deposit at Baxter State Bank for Cemetery Perpetual Care, totaling \$70,580.81. These funds will be combined into one Certificate of Deposit at Community Bank and Trust, with an interest rate of 4.04%. The accrued interest will be placed in the Cemetery Perpetual Care Interest fund. Signers on this account will include Mayor Ashley Groves, City Clerk Tracy Roberts, President of Council Robert LaTurner, and Treasurer Jeri Roberts.

Ayes: Mr. Oglesby, Ms. Reynolds, Mr. Harding, Mr. LaTurner, Ms. Jackson

Nays:

Absent: Mr. Tracy, Ms. Jordan

Motion Carries

Moved by Ms. Reynolds; seconded by Mr. LaTurner to approve the withdrawal and acceptance of all penalties for the remaining three Certificates of Deposit totaling \$117,674.47. The funds will be placed into the General Fund and transferred to the Economic Development Fund for the purchase of a Certificate of Deposit with an interest rate of 4.04%. The interest earned will be used for Building Incentives and other Economic Development initiatives. Signers on this account will include Mayor Ashley Groves, City Clerk Tracy Roberts, President of Council Robert LaTurner, and Treasurer Jeri Roberts.

Ayes: Mr. Oglesby, Ms. Reynolds, Mr. Harding, Mr. LaTurner, Ms. Jackson

Nays:

Absent: Mr. Tracy, Ms. Jordan

Motion Carries

Moved by Mr. Reynolds; seconded by Mr LaTurner to withdraw and accept all penalties for the Certificat of Deposit at Community Bank and Trust in the amount of \$50,000.00 and to combine it with the \$117,674.47 totaling \$167,674.47. the funds will be placed into the general fund and transferred to the Economic Development Fund for the purchase of a Certificate of Deposit with an interest rate of 4.04%. The interest earned will be used for Building Incentives and other Economic Development initiatives. Signers on this account will include Mayor Ashley Groves, City Clerk Tracy Roberts, President of Council Robert LaTurner, and Treasurer Jeri Roberts.

Ayes: Mr. Oglesby, Ms. Reynolds, Mr. Harding, Mr. LaTurner, Ms. Jackson

Nays:

Absent: Mr. Tracy, Ms. Jordan

Motion Carries

Moved by Ms. Reynolds; seconded by Mr. LaTurner to withdraw and accept all penalties for the two General Fund American Bank

Certificates of Deposit totaling \$122,631.16. The funds will then be transferred back into the general fund at Community Bank and Trust.

Ayes: Mr. Oglesby, Ms. Reynolds, Mr. Harding, Mr. LaTurner, Ms. Jackson

Nays:

Absent: Mr. Tracy, Ms. Jordan

Motion Carries



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Agenda Item

EDMONDS/GOVTECH

Minutes

Moved by Ms. Reynolds; seconded by Mr. LaTurner to approve the proposal from Edmunds/GovTech in the amount of \$18,650 per year for 5 years with a \$21,400 one time implementation fee.

ROLL CALL VOTE:

Ayes: Mr. Oglesby, Ms. Reynolds, Mr. Harding, Mr. LaTurner, Ms. Jackson

Nays:

Absent: Mr. Tracy, Ms. Jordan

Motion Carries

Agenda Item

OPEN RECORDS ORDINANCE AMENDMENT AND PROCEDURES

[koradepartmentprocedure.pdf](#)

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[brochureupdated1-21-2025.pdf](#)

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[openrecordspolicy.pdf](#)

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[openrecordschapter1article6amended.pdf](#)

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[recordsrequestfeeschedule.pdf](#)

Minutes

Moved by Mr. Oglesby; seconded by Ms. Reynolds to approve Ordinance 25-03, AN ORDINANCE AMENDING CHAPTER I ARTICLE 6 OF THE CODE OF THE CITY OF GALENA PERTAINING TO FEES TO BE CHARGED FOR ACCESSING AND/OR COPYING RECORDS REQUESTED PURSUANT TO THE KANSAS OPEN RECORDS ACT AND CHAPTER I ARTICLE 6 OF THIS CODE, AND THE PROCESS FOR COLLECTION AND REMITTANCE OF SUCH FEES.

Ayes: Mr. Oglesby, Ms. Reynolds, Mr. Harding, Mr. LaTurner, Ms. Jackson

Nays:

Absent: Mr. Tracy, Ms. Jordan

Motion Carries

NEW BUSINESS

Agenda Item

MARLENE BREWER: DOG COMPLAINT

Minutes

No action taken

OLD BUSINESS

DEPARTMENT HEADS

Agenda Item



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PICKLE BALL COURTS

Minutes

Moved Mr. LaTurner; seconded by Ms. Jackson to approve Andersons Contracting bid of \$31,900 for the concrete pad for pickle ball courts that will be located on the Galena School district property and funds to be taken from the equipment fund.

Roll Call Vote:

Ayes: Mr. Oglesby, Ms. Reynolds, Mr. LaTurner, Ms. Jackson

Nays: Mr. Harding

Absent: Mr. Tracy, Ms. Jordan

Motion Carries

Agenda Item

SCHWARTZ PARK PAVILION ELECTRICITY

Minutes

Moved by Mr. Harding; seconded by Mr. LaTurner to approve Jag Electric bid in the amount of \$6767.93 for electricity to the pavilion at Schwartz Park.

Roll Call Vote:

Ayes: Mr. Oglesby, Ms. Reynolds, Mr. Harding, Mr. LaTurner, Ms. Jackson

Nays:

Absent: Mr. Tracy, Ms. Jordan

Motion Carries

Agenda Item

VARIANCE REQUEST 1703 SHORT STREET

Minutes

Moved by Mr. Oglesby; seconded by Mr. LaTurner to approve the 8 foot variance request for 1703 Short Street requested by property owner.

Ayes: Mr. Oglesby, Ms. Reynolds, Mr. Harding Mr. LaTurner, Ms. Jackson

Nays:

Absent: Mr. Tracy, Ms. Jordan

Motion Carries

FINAL BUSINESS

Agenda Item

ADJOURNMENT

Minutes

Moved by Mr. Oglesby; seconded by Ms. Jackson to adjourn the regular city council meeting.

Ayes: Mr. Oglesby, Ms. Reynolds, Mr. Harding Mr. LaTurner, Ms. Jackson

Nays:

Absent: Mr. Tracy, Ms. Jordan

Motion Carries